

## **By-laws of**

### **The Morris K. Udall American Inn of Court**

#### **Article I. General**

##### **Section 1. Purpose**

The purposes of The Morris K. Udall American Inn of Court are set forth in its Organizational Charter issued by the American Inns of Court Foundation.

In addition to those purposes, The Morris K. Udall Inn of Court will promote discussion of legal, ethical, and professional issues related to the practice of law in southern Arizona.

The Morris K. Udall Inn of Court also will actively work with The University of Arizona James E. Rogers College of Law to involve students of the law school in Inn functions and discussions.

The Morris K. Udall Inn of Court is a non-political and non-religious group. No meeting of the full Morris K. Udall Inn of Court or any of its committees, its website, or its list of members' electronic mail addresses shall be used to promote any political candidate, party, issue, or religious position.

##### **Section 2. Principal Location**

The Morris K. Udall American Inn of Court shall be located in the city of Tucson, County of Pima, state of Arizona.

#### **Article II. Organization**

##### **Section 1. The Executive Committee**

The Executive Committee is composed of the officers and the chairs of the various committees formed by the Executive Committee and such other members. The duties of the Executive Committee, and its members, are set forth in the Organizational Charter and stated herein.

## **Section 2. The Officers**

The officers of the Inn shall be President, Immediate Past President, President Elect, Counselor, Secretary, Treasurer, Administrator, Program Chair, Membership Coordinator, Membership Chair, Webmaster, Law School Liaison, Court Liaison, and such other officers as the Executive Committee deems necessary. The officers are selected by the Executive Committee in accordance with the Organizational Charter.

## **Section 3. Committees**

The Executive Committee may establish standing and ad hoc committees from time to time from among the active members of the Inn and may change or discontinue committees.

Initially, the following standing committees shall be established: Program Committee, Membership Committee, and the Law Student Liaison Committee.

Among such other duties as may be assigned by the Executive Committee, the duties of each shall be:

**Program Committee:** The Program Committee shall oversee, develop, and approve program topics and shall be responsible for verifying programs for one (1) hour Continuing Legal Education credit.

**Membership Committee:** The Membership Committee shall solicit and review applications and make recommendations to the Executive Committee for membership in the Inn and shall maintain records of attendance and oversee attendance in accordance with Article III, Section 2 of these By-laws.

**Law Student Liaison Committee:** The Liaison Committee shall maintain communication with The University of Arizona James E. Rogers College of Law to advise interested persons of Inn activities.

The officers shall appoint committee members and chairs of the committees, who shall serve one year terms, or as otherwise directed by the Executive Committee, and may succeed themselves.

Committees may create ad hoc sub-committees, as appropriate.

## **Section 4. Pupillage Groups**

All active members shall be assigned to a Pupillage Group by the Executive Committee. Each Pupillage Group shall be chaired by a member of the Executive Committee. The Pupillage Groups shall be reassigned every year. Pupillages shall present continuing legal education programs at meetings.

## **Article III. Membership.**

### **Section 1. Active Members.**

There are four classifications of members in an American Inn of Court, as defined by the bylaws:

1. **Masters of the Bench** - consisting of lawyers with at least 15 years of experience; judges and law professors;
2. **Barristers** - consisting of lawyers with at least 5 years of experience;
3. **Associates** - consisting of lawyers with zero to 5 years of experience; and,
4. **Law Students** - consisting of law students.

Membership shall be diversified by the above classifications and include different practice areas, such as civil, criminal, and bankruptcy, judges, government prosecutors and defenders, and solo, small, and large firm practitioners.

### **Section 2. Alumni Members.**

All members who served for at least 5 years shall be Alumni members.

## **Article IV. Meetings and Attendance.**

### **Section 1. Meetings**

Meetings shall be held at least seven times per year at such times as the Executive Committee may determine. The Inn shall invite Alumni members as guests. Meetings shall commence with a social time between approximately 5:00 p.m. and 5:45 p.m. and the program and dinner between approximately 6:00 p.m. and 7:15 p.m.

## **Section 2. Attendance**

Each active member will be allowed three absences from meetings in a year. The Membership Committee shall monitor attendance at meetings and submit to the Executive Committee the names of those who have three absences. The non-participating member shall be contacted by the Membership Chair to determine if he/she wishes to remain in this American Inn of Court. If another absence occurs, this member may be dropped from the rolls and all dues shall be forfeited.

## **Article V. Voting and Elections**

### **Section 1. Masters of the Bench**

Each current Master shall be entitled to one vote on all matters submitted to the Masters. A majority of voting Masters shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the Masters in attendance at a meeting shall be regarded as the act of all the Masters.

### **Section 2. Executive Committee**

Each member of the Executive Committee shall be entitled to one vote on all matters submitted to the Executive Committee. In the event of a tie, the President shall have the deciding vote. A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business. Every act done or decision made by a majority of the members in attendance at the meeting called for that purpose shall be regarded as the act of the entire Executive Committee.

### **Section 3. Elections**

The nomination and election of the officers shall occur every year in accordance with the Organizational Charter.

### **Section 4. Vacancies**

When a position as an officer or committee chair becomes vacant, the selection of replacement officers and chairs shall be made by the Executive Committee. The duration of the vacant position shall not be counted against the new officer or chair in regards to any future term of service.

## **Article VI. Fiscal Matters**

### **Section 1. Fiscal Year**

The fiscal year of The Morris K. Udall Inn of Court shall be the same as the fiscal year of the American Inns of Court Foundation, which is from July 1 to June 30 of each year.

### **Section 2. Dues**

Dues shall be in an amount consistent with the Organizational Charter and shall be levied by the Treasurer during the month of August of each year. Failure to pay assessments and dues prior to the third meeting of the Inn year and after reasonable notice may be considered by the Executive Committee as grounds to terminate membership of the person in default.

### **Section 3. Expenses**

This American Inn of Court shall pay all expenses in accordance with the *Leadership Handbook*, which includes payment to reimburse the cost of travel, lodging, food, and parking for the President-Elect to attend the National Conference of the American Inns of Court Foundation.

## **Article VII. Adoption and Amendments**

### **Section 1. Adoption**

These By-laws shall be adopted by The Morris K. Udall Inn of Court upon approval by a majority of the Masters after being submitted to and approved, in writing, by the Board of Trustees of the American Inns of Court Foundation. The Masters may make valid decisions by voting by mail, facsimile, electronic mail, or other means when deemed appropriate by the Executive Committee.

### **Section 2. Amendments**

Amendments to these Bylaws may be made by a majority of the Masters and must be submitted to and approved, in writing, by the Board of Trustees of the American Inns of Court Foundation. The Masters may make valid decisions by voting by mail, facsimile, electronic mail, telephone or other means when deemed appropriate by the Executive Committee.

Dated: April 4, 2007.

  
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President - Bruce R. Heurlin